Diocese of Leicester – Minor Repairs & Improvements Grant Fund

Completion Report

**General Information**

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| --- | --- |
| **Name of Church & Parish:** |  |
| **Contact Person:** |  |
| **Office/Post held:** |  |
| **Telephone:** |  |
| **Email:** |  |

**Information about the Project**

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| --- | --- |
| What date was the work completed? |  |
| Has the work been completed as outlined in the details submitted through your original application form? | **Yes No** |
| If no, please tell us what was different and why. |  |
| If possible, please provide a few photographs showing the completed work. Please list what you have sent us. |  |
| Please tell us the difference this project has made in terms of benefits to any or all of the following;   * The building * The PCC * The congregation * The local community |  |
| This box does not have to be completed but is an opportunity to provide any other comments on the project undertaken if you wish to do so |  |
| This box does not have to be completed but is an opportunity to provide any comments on the Grant programme if you wish to do so |  |

Thank you for completing the Report.

Please e-mail the completed application form to: [ChurchBuildings@LeicesterCofE.org](mailto:ChurchBuildings@LeicesterCofE.org)

We prefer to work by phone and email where possible, but if you need to send something by post, the address is: Church Buildings Team, St Martins House, 7 Peacock Lane, Leicester, LE1 5PZ.

We are required to visit a sample of grant aided projects. We will be in touch with you if yours is included in the sample.