# Application Form

Application for the post of:

## Section 1: Personal Information

Surname:

Forename(s):

Address:

Home Telephone Number:

Mobile Telephone Number:

Email:

*Please complete this application form as fully as you can. If using information from a CV please do not simply state ‘see attached CV’ as this makes it hard for those reading your application.*

*The successful candidate will be required to receive an enhanced disclosure (which will include a check of the barred lists) from the Disclosure and Barring Service.*

*Reasonable expenses can be claimed by candidates selected for interview.*

## Section 2 – Personal Statement

This is your opportunity to set out why you are applying for this ministry role, what relevant experience you have, and how you meet the criteria set out in the person specification.

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## Section 3: Education, training and qualifications

Please give details, with dates, **most recent first**.

**a) Secondary and further education.**

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| --- | --- | --- | --- |
| From | To | Name & Type of academic institution  | Qualification(s) |
|  |  |  |  |

**b) Other professional/practical qualifications** (e.g. teaching, social work, NVQs, further study).

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**c) Other relevant training** (e.g. Centre for Pioneer Learning, Church Mission Society, Mission Shaped Ministry, Leadership, Cross-cultural/diversity, etc)

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## Section 4: Career and Ministry

Please give details, with dates, with the most recent first.

**a) Career**: Please provide a full employment history including any posts as an office holder. (If in doubt please ask.) Please explain any gaps.

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| --- | --- | --- |
| From | To | Description (nature of work and responsibilities) |
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**b) Racial equity and diversity experience**: Please provide details of any relevant ministry history, which could be a volunteer position. (We are aware that for some candidates this may be the same as 4a, or it may be easier to include all of the information there. Please don’t duplicate information unnecessarily.)

|  |  |  |
| --- | --- | --- |
| From | To | Description (nature of ministry and responsibilities) |
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**c) Experience and theological influences:** Please explain what theology, church experience and cultures have shaped your ministry and your faith.

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## Section 5: Personal Information

**a)** Other interests (e.g. hobbies, other skills or areas of volunteering not covered above):

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**b)** Is there anything else you wish to say in support of your application?

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Section 6: Confidential information

### This section will be removed by the person administering the application process and will only be made available to the chair of the interview panel and the bishop.

Please give names, occupations and addresses (including e-mail and phone numbers) of three persons to whom reference can be made and the capacity in which they have known you. At least one should be clerical (not the bishop (for clergy) as his reference is sought as a matter of course) and one from a senior lay person – for example a current churchwarden or head teacher of the local school.

Referees should have a detailed up-to-date knowledge of your work and/or ministry. Please obtain their permission.

### Reference 1:

### Reference 2:

### Reference 3:

We expect to take up references before the interview unless you have indicated otherwise. For clergy an Episcopal reference will always be taken up prior to interview.

**Name of your present Diocesan or Area Bishop (Clergy Only):**

### Health

Please specify any special access requirements you may have in order to attend interview e.g. deaf loop system:

Do you have any health related condition that would affect your ability to carry out functions that are intrinsic to the role? (See job description and person specification for details.):

### Promoting racial equality

Are you a member or an active supporter of any political party or other organisation whose constitution, policies, objectives, activities, or public statements are incompatible with the Church of England’s commitment to promoting racial equality? The House of Bishops has made declarations of incompatibility in respect of two organisations, namely the British National Party and the National Front.

Yes/No

### UK Visa and Immigration Agency requirements

Are you free to remain and work in the UK with no current immigration restrictions?

Yes/no

**I certify the information given in this application is correct**

**Signature:**

**Date**

Closing Date for applications: 27th June 2024

Interviews to be held on 22nd July 2024

Please return to:

Mrs Dinta Chauhan, either electronically to dinta.chauhan@leicestercofe.org or by post to:

St Martins House, 7 Peacock Lane, Leicester, LE1 5PZ