

FOUNDATION GOVERNOR NOMINATION FORM

Please read the accompanying notes before completing the form

1. **NAME OF SCHOOL:**

2. **NAME OF PARISH:**

3. **NAME OF NOMINEE:**

4. **ADDRESS:**

5. **TEL:**

7. **THE ABOVE PERSON:** is/is not a parent of a child at the above school

8. **CHURCH INVOLVEMENT :** (eg. Church membership, church offices held etc.)

9. **INVOLVEMENT IN EDUCATION:** (eg. on-going governor (*no refs required*), former experience as a governor, experience as a teacher, educational administration etc.)

10. **OTHER RELEVANT INFORMATION:** (particular interests, gifts, skills, expertise etc.)

11. **DECLARATION BY NOMINEE:**

"I declare that I have not been convicted at any time for any offence connected with children nor have any such prosecution pending."

Signed:

Date:

FOR OFFICE USE ONLY

POST DETAILS

CRB CHECKS

SCHOOL INFORMED

REFS

PCC/GOVS INFORMED

DATE APPROVED

12. REFERENCES:

(This information is only required where the nominee's reference is not already on file.)

Please supply the name and address of both referees.

a. ***Incumbent:**

b. **Personal Friend/Colleague:**

It is expected that foundation governors appointed by the Diocesan Board of Education will comply with the essential criteria 1 and 2 set out in the paper "The role of the Foundation Governor" (attached). Where this is not the case and the nominee is not a regular worshipper at either the local parish church or at a church of another denomination in partnership with Churches Together in Leicestershire, the following declaration should be made:

"I confirm that I am committed to supporting the principles underlying the trust deed of the school in accordance with the doctrines and practices of the Church of England and I acknowledge the responsibility to uphold the faith and beliefs of the Church of England within the school."

Signed

* Where there is currently no incumbent either a churchwarden or a minister of another Christian denomination should be given as a reference.

13. PCC NOMINATION

The above person was nominated byPCC

at its meeting held on

Signed PCC Secretary

Signed PCC Chairman

For all foundation governor appointments made by the Diocesan Board of Education, where bodies other than the PCC wish to put a name forward to fill a vacancy, they must, in order to comply with the instrument of government, put the name to the PCC for them to make the formal nomination.

PLEASE NOTE: The Board believes that it is inappropriate for married couples or partners to be members of the same governing body.

PLEASE ENSURE THAT EACH SECTION OF THE FORM IS COMPLETED IN FULL

Please return to:

Leicester Diocesan Board of Education
St Martin's House 7 Peacock Lane , Leicester, LE1 5PZ.
Tel: 0116 2615350 Fax: 0116 2615351

THE ROLE OF A FOUNDATION GOVERNOR

This is an advisory document issued by the Diocesan Board of Education for those people who are considering nomination as a foundation governor of a CE School.

Foundation governors are nominated:

- a) by the parish
- b) in some instances by the Board of Education;
- c) in a few instances by a local trust.

And, in most cases, appointed by the Diocesan Board of Education.

The foundation governor's role is to represent the interests of the Church of England, the Board of Education and the local church and, where nominated by a local trust, the local trust.

The role of the foundation governor is summed up under the following headings:

1. to be a regularly attending member of the governing body;
2. to support the headteacher and staff in the work that they do;
3. to have an interest in education matters and so be able to contribute to the development of the school, for example by participating in admissions, annual parents' meetings, involvement with the curriculum, finance etc;
4. to have time to visit the school and to get to know staff and children;
5. to be an effective liaison between the school and the local Christian community;
6. to represent, on the governing body, the requirement contained in the Trust Deed, that education shall be carried out in accordance with the doctrines and practices of the Church of England;
7. to uphold the Christian ethos of the school on the governing body.

It is important that Foundation Governors should undertake governor training, be willing to understand the current legislation and be able to disentangle the affairs of the parish from the affairs of the school.

It is essential, in a foundation governor, that the following things are true:

1. that the person is a committed Christian;
2. that the person is a regular worshipper either at the local parish church or at a church of another denomination, preferably in membership with Churches Together in Leicestershire.
3. that the nomination is approved by the PCC and the person is able to support the principles underlying the trust deed of the school in accordance with the doctrines and practices of the Church of England.
3. that the person has an interest in and concern for children;
4. that the person is able to understand and consider the issues facing the school without bias.

NB. It is anticipated that some Foundation Governor posts will be offered, when possible, to members of other denominations in membership with Churches Together in Leicestershire so that there is an ecumenical dimension in the governing of the school.